

Elementary  
Instrumental  
Music  
Handbook

2019-2020

Kirkwood School District  
Kirkwood, Missouri

KIRKWOOD SCHOOL DISTRICT  
Performing Arts Office  
Kirkwood High School  
801 West Essex, Kirkwood, MO 63122  
(314) 213-6100 ext. 1425

Dear Parents,

Welcome to the Kirkwood Instrumental Music Program. This program is an integral part of Kirkwood's elementary school curriculum. Over 350 students participate yearly in the instrumental music program on the elementary level, and district-wide, over 1,000 participate.

The instrumental music program has made an excellent contribution to the cultural life of our community and can be a source of accomplishment and satisfaction to a student for years to come. For many students, learning an instrument becomes a lifetime activity.

Please read this handbook carefully. If your child wishes to have the experience of playing a musical instrument, please follow this link to complete the online registration:

Orchestra (for 2019-20 fourth graders): <https://goo.gl/forms/cefNsWnBszOA6zK73>

Band (for 2019-20 fifth graders): <https://goo.gl/forms/fmLkqmXVPOCOJrw12>

or turn in your form by **THURSDAY, MAY 23, 2019**.

A brief parent information meeting will be held on **MONDAY, AUGUST 26, 2019** at 6:30pm in the Keating Auditorium at Kirkwood High School. Please join us so that you can learn more about the instrumental program and meet the instrumental teaching staff. Nottelman's Music and Top Notch Violin will be on site if you would like to rent an instrument at that time. Strings students should plan to attend this meeting with their instruments so we can tune them. Band students are welcome but not required to attend.

Please feel free to contact me should you have any questions. There is additional information on the KHS website under Performing Arts, Elementary Instrumental Music.

Elizabeth Wright  
Performing Arts Secretary  
(314)213-6100 ext. 1425

**KIRKWOOD SCHOOL DISTRICT**  
**ELEMENTARY INSTRUMENTAL MUSIC PROGRAM**

**1. CLASS LOCATIONS/TIMES - Please read carefully as some details have changed.**

We are very proud of the successes within the KSD Performing Art programs. With continued enrollment growth in the District, paired with a successful program, we are needing to make some adjustments to the elementary instrumental music class schedule and locations.

**Students who play wind or percussion instruments will meet at Nipher Middle School for instrumental music classes.**

Westchester, Keysor, and Tillman students who will attend NKMS will have classes on Mondays and Wednesdays at Nipher Middle School.

Students at North Glendale, Robinson, and Tillman who will attend Nipher will have classes on Tuesdays and Fridays at Nipher Middle School.

**Students who play stringed instruments will meet at North Kirkwood Middle School for instrumental music classes.**

Westchester, Keysor, and Tillman students who will attend North Kirkwood Middle School will have classes on Mondays and Wednesdays at North Kirkwood Middle School.

Students at North Glendale, Robinson and Tillman who will attend Nipher Middle School will have classes on Tuesdays and Fridays at North Kirkwood Middle School.

Classes are from 7:30am - 8:25am. Do not drop students off earlier than 7:15am as there may not be adult supervision yet.

Families are responsible for transportation to the middle school. The district will provide busses to transport students to their elementary schools.

## **2. IMPORTANT DATES**

**August 26, 6:30pm, Keating Auditorium, Kirkwood High School** - Elementary Instrumental Parent Meeting (students welcome) Please join us so that you can learn more about the instrumental program and meet the instrumental teaching staff. Strings students should come to this meeting and bring their instruments so we can check and tune them. Band students are welcome but not required to attend.

**September 9, 7:30am** - EIM classes begin at North Kirkwood Middle School.

**September 10, 7:30am** - EIM classes begin at Nipher Middle School

**December 9, 10, 11, 13, 7:30am** - Open Houses this week during your student's regular class. Please watch for signup information for strings. Band parents are invited to attend one or both days.

**February 26, 7:30pm, Holley Gym, Kirkwood High School** - Festival of Strings.

**February 27, 7:30pm, Holley Gym, Kirkwood High School** - Festival of Bands.

**May 6, 7:30pm, Holley Gym, Kirkwood High School** - All-District Elementary Instrumental Music Concert.

**May 8** - Last day for Nipher Middle School EIM classes

**May 11** - Last day for North Kirkwood Middle School EIM classes

## **3. TRANSPORTATION**

Families will need to arrange transportation to the middle school in the morning. There is no bus service to the middle schools. Often students are transported by car pool or by parents on their way to work. The district provides bus transportation from the middle school to the elementary school after class. All Kirkwood enrolled students are eligible to participate.

If you are willing to provide a carpool, if needed, with families in our program who are unable to provide transportation, please contact our office at (314) 213-6100 ext. 1425. Likewise, please contact our office if you are unable to provide transportation for your child after you have made every attempt and we will try to help facilitate your process.

#### **4. GRADE REPORTS**

An instrumental music rubric will be included with your child's regular report card. Please do not hesitate to contact your child's instrumental music teacher should you have any questions.

#### **5. PERFORMANCES**

Public performances are part of the curriculum taught during class. We have two required performances and one open house during the school year:

1. PARENT OPEN HOUSE – Parents are invited to attend their child's class
2. FESTIVALS OF BANDS AND STRINGS – String and band students in all grades will present concerts. These concerts are held in the Kirkwood High School Holley Gymnasium
3. SPRING CONCERT – The final event of the year combines all elementary band and orchestra students.

#### **6. WHAT INSTRUMENTS ARE OFFERED?**

##### **STRINGS:**

Violin, Viola, Cello, and String Bass

Students who will be fourth, fifth or sixth graders next school year are eligible to sign up as beginners on these instruments.

##### **BAND:**

Flute, Clarinet, French Horn, Trumpet, Trombone Baritone, Tuba and Percussion.

Students who will be fifth or sixth graders next school year are eligible to sign up as beginners on these instruments.

#### **7. INSTRUMENT EVALUATION**

In April and May, Music teachers will evaluate all third graders for stringed (orchestra) instruments, and all fourth graders for winds and percussion (band) instruments, to determine what instrument may be a natural fit for them. These results are sent home with your child. Please use these results as a guide when selecting an instrument for your child.

#### **8. WHAT INSTRUMENT SHOULD I PLAY?**

This can be one of the most difficult questions to answer, and the options available should be discussed thoroughly with your child, and, if necessary, with a music teacher. The results from the spring instrument evaluation can assist you in making a decision. Also,

consider the physical make-up of your child and the size of the instrument he/she is considering. Students need to play an instrument that they are comfortable with and one that they want to play.

Do not hesitate to contact the music department should you need assistance in making this decision.

## **9. ELIGIBILITY AND ENROLLMENT**

### **BEGINNING STUDENTS**

- Orchestra: Beginning level classes are open to **fourth through sixth** graders for STRINGED (orchestra) instruments. A second year strings class is offered to these students when they are fifth graders.
- Band: Beginning level classes are open to **fifth and sixth** graders for BAND instruments.

### **BAND PERCUSSION ENROLLMENT**

Because of limitations to the size of this class, students interested in participating may be asked to attend a mandatory evaluation of skills required to enroll in the class. The instructor will contact you should the evaluation be necessary.

### **ORCHESTRA SECOND YEAR STRING STUDENTS**

Fifth grade students who have played a stringed instrument for one year are encouraged to enroll in the second year Orchestra class: Fifth Grade Orchestra.

### **ENROLLMENT PROCEDURE**

To register your child for elementary instrumental music classes, please complete the online enrollment form by the last day of school. You will receive email confirmation of your child's enrollment.

When enrolling, please use the evaluation as a guideline and be aware that cello and percussion classes are available only with teacher approval and class sizes are limited.

## **INSTRUMENT RENTAL**

**BAND:** FLUTE, CLARINET, TRUMPET, FRENCH HORN  
TROMBONE, BARITONE, PERCUSSION

**ORCHESTRA:** VIOLIN, VIOLA, CELLO

Students are expected to provide the instruments listed above. You may rent or purchase from a music instrument dealer. If your child wishes to play saxophone, he/she must successfully complete one full school year in the Kirkwood School District Beginning Clarinet class. Most music stores will allow you to rent a clarinet for a year before renting an alto saxophone for your second year.

### **INSTRUMENT GUIDELINES**

1. You and your child decide on what instrument he/she will play. Talk it over with an instrumental music teacher, if you wish. Percussion and cello are by teacher recommendation only.
2. Please put a name tag on your child's instrument so we can return it if it gets lost.
3. Be sure that the instrument is in good working order and has all of the correct parts. If you are planning to use an instrument that has been in the family, borrow one from a neighbor, pick one up from a garage sale, Craig's List ebay, etc., it is imperative that you have the instrument serviced prior to the start of classes. Many of these instruments need minor adjustments, new pads or strings to be in working order. It is very frustrating for the student to begin learning to play an instrument that doesn't work properly or to realize after the first day of class that the instrument needs to spend time in the shop. Check with your child's instrumental teacher to be sure that the instrument is one your child should use. Often a full-sized stringed instrument is too large for a fourth grader. If this is the case, you will probably need to rent a smaller instrument until the child grows into the instrument you own.

**FLUTE** – Cleaning rod is to be included.

**CLARINET** – Purchase a minimum of 6 reeds (medium soft or 2 ½ strength) and a cotton or silk swab (do not use the 'felt' swab that comes with the rental

clarinets), each student will also need a neck strap, reed guard and Rovner ligature.

**TRUMPET/FRENCH HORN/TROMBONE/BARITONE** – Be sure all slides and valves are in good working condition. Purchase one bottle of slide oil and one of valve oil. Trumpets are to have a Bach 7C mouthpiece or the equivalent. French Horns should have a Conn 2 mouthpiece or the equivalent. Trombones, and Baritones are to have a Bach 12C mouthpiece or the equivalent.

**BARITONE** - Students should rent a baritone for practice at home. Students can either bring their rented instrument to school for lessons or bring just their mouthpiece and use a school baritone.

**TUBA** – A beginning student who chooses tuba should be physically mature in order to handle the larger instrument. Tuba students should bring their own mouthpiece, either a Bach 18 or Conn 7b. The school will provide an instrument for practice during lessons at school. If possible, a tuba will be provided for home practice. Rental may not be necessary.

**PERCUSSION** – Percussion kits including a snare drum and xylophone or bell set are required. All students will also be responsible for a stick bag and assorted sticks and mallets recommended by the instructor. There is a class size limit to the number of percussion students who can participate. Factors that will lead to participation in the percussion class include a recommendation from the elementary teacher, previous piano experience and a performance skills evaluation to measure coordination, counting, and rhythm aptitude.

4. Stringed Instrument Rental: Be sure your child goes with you when renting a stringed instrument as students must be measured to receive the proper sized instrument. Purchase one box of rosin to use on the bow. Top Notch Violins is a well-respected stringed instrument dealer (314-696-2172) and will have instruments available for rental before and after the Parent Information Meeting August 26.
5. Your child's success and your investment are best assured by renting or purchasing/providing a **quality** instrument. Feel free to call if you have questions.
6. At the end of the rental period, many dealers apply some or all of the rental fee toward the purchase price of the instrument.



7. Check on the availability of a repair person on site or the availability of a loaner instrument in the event the rented instrument needs repair. Repairs that need to be sent out may take 1-3 weeks.
8. To be assured of obtaining the instrument that your child wants to play, we recommend renting an instrument **in early August**.
9. Personal Instruments – If you are planning to use an instrument that has been in the family, borrow one from a neighbor, pick one up from a garage sale, Craig’s List ebay, etc., it is imperative that you have the instrument serviced prior to the start of classes. Many of these instruments need minor adjustments, new pads or strings to be in working order. It is very frustrating for the student to begin learning to play an instrument that doesn’t work properly or to realize after the first day of class that the instrument needs to spend time in the shop. Check with your child’s instrumental teacher to be sure that the instrument is one your child should use. Often a full-sized stringed instrument is too large for a fourth grader. If this is the case, you will probably need to rent a smaller instrument until the child grows into the instrument you own. Please make sure this is the instrument your student wants to play.
10. Band Instrument Scholarship – In some cases a student will want to begin learning a **band** instrument, but circumstances may not allow a family to afford the cost of a rental or purchase. If this describes your situation, there may be an instrument available in our inventory, or you may qualify for a scholarship to assist in the rental of an instrument. Please contact Rebecca Friesen, (314) 213-6100, ext. 1402 for further information.
11. The EIM faculty recommend the following instrument dealers:

**Strings**

Top Notch Violins (violin, viola, cello)  
3109 Sutton Blvd  
Maplewood, MO 63143  
314-696-2172

St. Louis Strings (double bass)  
6331 Clayton Avenue  
St. Louis, MO. 63139  
314-644-6999

**Band**

Nottelmann Music Co.  
1590 Lemay Ferry Rd  
St. Louis, MO 63125  
(314) 631-1486

## KIRKWOOD MIDDLE AND HIGH SCHOOL MUSIC PROGRAM

Following the elementary instrumental music program, most children continue their participation in the instrumental music program through the 12<sup>th</sup> grade. The following classes are offered as part of the regular school day curriculum:

### MIDDLE SCHOOL

6 <sup>th</sup> Grade Band	Meets 4-5 times/week.
6 <sup>th</sup> Grade Orchestra	Meets 4-5 times/week.
7 <sup>th</sup> and 8 <sup>th</sup> Grade Bands	Meets 4-5 times/week.
7 <sup>th</sup> and 8 <sup>th</sup> Grade Orchestras	Meets 4-5 times/week.
Jazz Band	Meets on extracurricular basis.
Percussion Ensemble	Meets on extracurricular basis.

### HIGH SCHOOL

Band	Meets daily.
Orchestra	Meets daily.
Jazz Band	Meets on extracurricular basis.
Musical Orchestra	Meets on extracurricular basis.
Woodwind Chamber Ensemble	Meets on extracurricular basis.
Brass Choir	Meets on extracurricular basis.

### OTHER ITEMS

PRACTICING is as important as daily school homework – only more fun. In order to be successful, a student must practice. Help your child set aside a time and place for practicing. Begin with 10-15 minute sessions, 4-5 times per week and gradually progress to 20-30 minute sessions. Be patient and encouraging. Remember your child is just a beginner.

EQUIPMENT – Consider purchasing a **wire music stand** (approximately \$15.00) to use while practicing. Using a music stand is important for proper playing posture.

PRIVATE LESSONS are an excellent way to develop your child's talents. We recommend that you consider lessons only after your child has had a minimum of 1 year's experience and after consulting with your child's instrumental teacher. We would like to teach your child the techniques and habits we have tested and found to work best for our program without confusing them with information from other sources.

BRACES – A child may continue playing on a brass or woodwind instrument with braces on his or her teeth, or may continue playing on an instrument after having braces. Information is also available from your orthodontist about "covers" that can make playing a brass instrument more comfortable.

METHOD BOOKS AND MUSIC are provided by the school district.

COMMUNICATION – Information about elementary instrumental music program activities will be sent home with your child or via email.

### **THE ROLE OF THE PARENT**

Your encouragement is of utmost importance. Learning a new skill can be challenging. Your support and understanding will contribute to your child's confidence and ability to develop proficiency. You are helping when you:

1. Provide an instrument that is in good playing condition.
2. Provide a music stand for home practice.
3. Arrange/organize a regular practice time and a quiet place to practice.
4. Show continuous enthusiasm toward your child's progress.
5. Insist on regular attendance with the instrument and all materials needed for class.
6. Are responsible for perfect attendance at concerts/evening performances.
7. Attend your child's performances.

COMMITMENT – Make every effort to make this instrumental experience a lifelong commitment for you and your child. There will be ups and downs throughout the years, but we encourage you to try to work through them. The music staff will assist you in any way that they can. Should you decide that your child finds it necessary to drop from the program, or if your child is out of school for an extended period of time, please notify the teacher.

## **Kirkwood Beginning Instrumental Music Staff**

You may contact any of the instrumental music staff at (314) 213-6100, followed by their extension.

Lucas Alberts	Lucas.alberts@kirkwoodschoools.org. ext 7235	Beginning Trumpet
Matthew Banks	Matthew.banks@kirkwoodschoools.org ext 1402	Beginning Low Brass
Kaela Barnett	Kaela.barnett@kirkwoodschoools.org. ext 1402	Beginning French Horn
Chris Bartz	Chris.bartz@kirkwoodschoools.org ext 1402	Beginning Flute
Cynthia Brown	Cynthia.brown@kirkwoodschoools.org ext 7256	5 <sup>th</sup> Grade Orchestra
Marie Brown	Marie.brown@kirkwoodschoools.org ext 7256	5th Grade Orchestra
Trish Dannenfeldt	Tricia.dannenfeldt@kirkwoodschoools.org ext 1402	Beginning Percussion
Nancy Daby	Nancy.daby@kirkwoodschoools.org ext 7256	Beginning Violin
Fariga Drayton-Conway	Fariga.drayton@kirkwoodschoools.org ext 8203	Beginning Cello
Rebecca Friesen	Rebecca.friesen@kirkwoodschoools.org ext 1402	Beginning Clarinet
Liz Grana	Liz.grana@kirkwoodschoools.org ext 7821	Director of Learning & Innovation
Patrick Jackson	Patrick.jackson@kirkwoodschoools.org ext 7256	Beginning Double Bass
Sarah Klevorn	Sarah.klevorn@kirkwoodschoools.org ext 7256	Beginning Violin
Clare Kukielski	Clare.kukielski@kirkwoodschoools.org ext 7256	Beginning Viola
Elizabeth Wright	Elizabeth.wright@kirkwoodschoools.org ext 1425	Performing Arts Secretary

2019-2020



# KIRKWOOD HIGH SCHOOL

